

**Triangle Transit Authority Board of Trustees
Personnel Committee Meeting Minutes
September 26, 2007**

Board Room, 68 T.W. Alexander Drive
Research Triangle Park, NC

Committee Members Present:

Alice Gordon

Sig Hutchinson, Committee Chair

Bill Strom (arr. 11:40 a.m.)

Nina Szlosberg

Staff Present:

Michelle Dawson

Sandra Freeman

Sylvester Goodwin

Damien Graham

Wib Gulley

David King

Brad Schulz

Sig Hutchinson called the meeting to order at 11:10 a.m.

I. Adoption of Agenda

Action: On motion by Gordon and second by Hutchinson the agenda was adopted. The motion was carried unanimously.

II. Approval of Minutes

Action: On motion by Gordon and second by Hutchinson the minutes of the May 1, 2007, regular session meeting were approved. The motion was carried unanimously.

III. 2nd Quarter EEO Report

Sylvester Goodwin highlighted the second quarter EEO report:

- 169 staff,
- 16 new hires,
- 11 resignations, and
- 6.5% turnover rate compared to 4.1% in the first quarter.

He noted that in bus operations there were five new hires and four terminations with a 4.4% turnover rate. He said this rate was unchanged from the previous quarter. Goodwin added that three of the four terminations were involuntary and one was voluntary, the reason given as scheduling or split shifts.

Goodwin pointed out the EEO status report, saying the most significant changes are due to hiring at the call center, increasing percentages in the office and clerical category. Committee members also discussed female representation, particularly in the managers category, but also craft workers and laborers.

The Committee then reviewed the female recruitment proposal. Szlosberg suggested working directly with technical colleges and perhaps working with NCDOT to establish a scholarship program to train females and mechanics. She also mentioned

collaborating with the welfare-to-work program through the State for females in the laborer category. Szlosberg then recommended high school internship programs to recruit high school seniors to train as mechanics and laborers. Hutchinson also mentioned intern programs with the technical colleges.

Szlosberg asked about the legality of printed advertisements that include "females are encouraged to apply." General Counsel Gulley asked for time to research this question.

IV. Closed Session

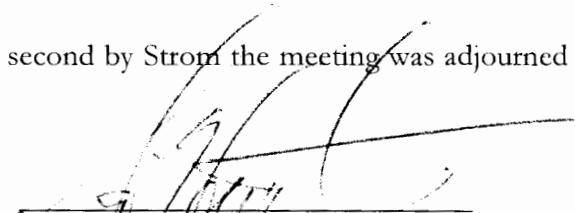
A. General Manager Performance Evaluation

Pursuant to NCGS §143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Action: On motion by Gordon and second by Hutchinson the Committee adjourned into closed session at 11:33 a.m. pursuant to the General Statute listed above. The motion was carried unanimously.


V. Adjournment

Action: On motion by Gordon and second by Strom the meeting was adjourned at 12:30 p.m.



Sig Hutchinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the TTA Board