

**Triangle Transit Authority Board of Trustees**  
**Meeting Minutes - July 26, 2006**  
Board Room, 68 T.W. Alexander Drive  
Research Triangle Park, NC

**Board Members Present:**

Bill Bell (arr. 1:19 p.m.)  
Anne S. Franklin  
Alice Gordon  
W. Lewis Hannah, Jr.  
Bob Hinshaw

Ellen Reckhow  
William G. Smith  
Bill Strom  
Nina Szlosberg  
M. Carter Worthy

**Board Members Absent:**

Kenneth Spaulding

**Staff Present:**

Tellis Chandler  
John Clafin  
Michelle Dawson  
Fleming El Amin  
Saundra Freeman  
Sylvester Goodwin  
Damien Graham  
Wib Gulley  
Bill Murchison

Greg Northcutt  
Brad Schulz  
Juanita Shearer-Swink  
Garold Smith  
John Tallmadge  
Paul Vespermann  
Deidre Walker  
Barb Weigel  
Julie Woosley

**Guests Present:**

Graham Olive, Jr.

Bruce Siceloff

Chair M. Carter Worthy called the meeting to order at 1:13 p.m.

**I. Adoption of Agenda**

**Action:** On motion by Strom and second by Franklin the agenda was approved, removing the closed session minutes of June 28, 2006. The motion was carried unanimously.

**II. Recognition**

**A. Board Recognition**

Chair Carter Worthy recognized the service of Thomas Hilliard in absentia and stated a framed picture would be presented to him as thanks for his service. She added that Sig Hutchinson has been appointed by the City of Raleigh and he will be installed in August. She also recognized David King, former Deputy Secretary for Transit for the North Carolina Department of Transportation (NCDOT), and presented him with a framed picture of Hillsborough Street.

Bell arrived.

**A. Introduction of New Hires**

General Manager John Claflin stated that Jonathan Ellerbe had been hired as a bus operator.

**B. Announcement of Promotions**

General Manager Claflin announced that Pearl Waite has been promoted to Dispatcher II from Dispatcher I and Tellis Chandler has been promoted to Bus Operations Manager from Bus Operations Supervisor.

**III. Public Hearings**

None.

**IV. Public Comment**

Chair Worthy recognized Graham Olive, Jr., who requested the Board consider the addition of Sunday service and look into the feasibility of increasing service frequency to at least every 30 minutes extending service to Johnston County, Knightdale, Wake Forest and the Cole Mill shopping center in Chatham County.

**V. Consent Agenda**

**Action:** On motion by Smith and second by Strom the consent agenda was adopted. The motion was carried unanimously.

The following consent agenda items were approved:

- June 28, 2006 – Regular Session Minutes;
- Resolution authorizing the execution of intern grant agreement with NCDOT for FY 2007 and committing local funds (2006 0013);
- Resolution supporting the SmartCommute Challenge and encouraging TTA employees to use commute alternatives (2006 0014);
- Authorized renewal agreement with NCSU for a U-PASS program;
- Authorized agreement with City of Raleigh for pilot U-PASS program; and
- Resolution approving DBE goal of 7% for federal FY 2007 (2006 0015).

**VI. Presentations**

**A. SmartCommute Challenge Kickoff Update**

Audra Foree provided information on this year's SmartCommute Challenge, August 15 through September 30. She reminded Board members that last year TTA had partnered with SmartCommute to expand the challenge from the Research Triangle Park to the entire region. She said this year would include university students and support of the local universities with a goal of 15,000 challenge participants.

Foree noted that cash donations in excess of \$20,000 have been received to date and 78 participating employers have been recruited. She said this year challenge participants would receive a button declaring, "I took the challenge" as well as a discount card for several local merchants and be entered in the prize drawings. Foree reported that all the area transit systems have agreed to sponsor a free ride day on September 22 to correspond with International Car Free Day.

Szlosberg asked about survey tracking. Foree explained that a baseline survey is taken immediately following the challenge and a follow-up is done 30 days and six months after the challenge. She said 60% of last year's 12,072 participants continue to use a commute alternative after the challenge period. Foree added that this year the challenge would ask a subset of people to pledge to use a commute alternative more than once and keep a daily commute diary.

Reckhow congratulated staff on the nomination for an Association for Commuter Transportation award for the challenge.

## **VII. Reports & Recommendations**

### **A. Communications Committee Report**

None.

### **B. Personnel Committee Report**

None.

### **C. Planning & Legislative Committee Report**

Committee Chair Hannah noted the draft minutes of the Committee's July 11 meeting at Board member's places.

### **D. Operations & Finance Committee Report**

None.

### **E. General Manager's Report**

General Manager John Clafin highlighted:

- The Regional Transportation Alliance (RTA) would hold its annual planning retreat on July 27.
- He and the General Counsel would meet with NCDOT staff this week to discuss the joint development agreement.
- The Bus Operations and Maintenance Facility will be re-bid this Friday. Staff has conducted an outreach program over the last two weeks to increase DBE participation. Bids will be due at the end of August.
- Paratransit staff is holding an informational open house today at the Chapel Hill Library.
- Digital Recorders, Inc. has selected TTA for a demonstration project and will install a camera and recorder in a bus. Clafin said that recorders could be part of the specifications for future bus purchases. He said that cameras deter crime and reduce the number of people getting hurt.

### **F. General Counsel's Report**

General Counsel Wib Gulley noted that staff continues to meet with Cherokee on the Master Developer agreement and it is anticipated that the agreement will come to the Board in August for action. Franklin asked if the agreement should go to a committee first. Gordon said that she would like to have time to process the information separate from the Board meeting.

**Action:** It was the consensus of the Board to send the draft Master Developer agreement to the Operations & Finance Committee for review.

**G. Chair's Report**

None.

**H. Board Member Reports**

**1. CAMPO TAC Representative**

Anne Franklin stated that the CAMPO TAC did not meet in July, but would meet to discuss the toll system on Wednesday, August 16. She said questions could be submitted in advance to CAMPO staff and that she had submitted a question about accommodations for transit and if it could be shown that transit could be competitive for moving people within the corridor.

**2. DCHC TAC Representative**

Bill Strom said that the DCHC TAC held a public hearing but there was no TTA business.

**3. Regional Transportation Alliance (RTA) Representative**

Chair Worthy noted the annual planning retreat being held tomorrow.

**VIII. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. Request for Sponsorship of Women's Transportation Symposium**

Anne Franklin reported that the Women's Transportation Seminar (WTS) is planning a symposium that will include people from other parts of country sharing their experience with transit systems, including Charlotte. She said the date has been moved to late October and corporate sponsorships have been lined up for financing. She said a list of supporting organizations would be named and asked that TTA agree to list its name.

**Action:** On motion by Franklin and second by Reckhow the Board voted to list TTA as a supporting organization for the WTS fall symposium. The motion was carried unanimously.

**C. TTA 2020 Vision Plan**

General Manager Claflin stated that staff has begun a process, the TTA 2020 vision plan, which will complement planning for regional rail, future fixed guideway corridors and seamless Triangle transit service. He said this process will describe TTA's vision for existing service for the next 15 years. He requested that this item be referred to the Operations & Finance Committee to work with staff over the next six months to prepare a final report to be presented to the Board.

Hannah asked by Operations & Finance and not Planning & Legislative was chosen. Claflin responded that this is an operational function with a financial impact. Franklin asked if it was related to the regional visioning project. Claflin responded no.

Gordon asked that the Committee and then the Board approve the work plan.

Franklin asked that staff be prepared to accept comment, whether for this process or the regional visioning process, that might not necessarily fit with the purpose for the current project.

Gordon noted that this process should be synchronized with the regional vision project, which the Planning & Legislative Committee is overseeing.

**Action:** On motion by Hannah and second by Smith the Board voted to refer this item to the Operations & Finance Committee for review. The motion was carried unanimously.

**D. New Business**

None.

**IX. Closed Session(s)**

Pursuant to NCGS §143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

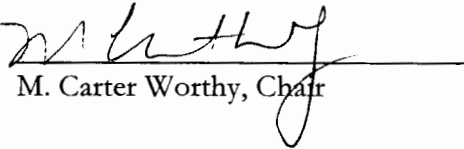
**Action:** On motion by Hannah and second by Hinshaw the Board adjourned into closed session at 2:04 p.m. The motion was carried unanimously.

**A. General Manager Work Plan**

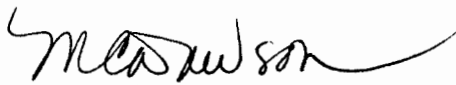
**B. Discussion of Employee Performance**

**X. Adjournment**

**Action:** On recommendation by the Chair, the Board by consensus recessed the meeting to Thursday, August 10 at 12:30 p.m. The motion was carried unanimously.

  
M. Carter Worthy, Chair

Attest:

  
Michelle C. Dawson, CMC  
Clerk to the TTA Board