

Purchasing Triangle Transit Authority (TTA) Tickets and Passes for your Employees

Many employers may offer on-site amenities and they may not realize it. These amenities help reduce the employee's need for a car to run personal errands. In addition to the physical features of your site related to various modes, other on-site amenities that might affect employees' commuting habits may include:

- Direct deposit of paychecks
- Cash machines
- Postage stamp sales
- Mail and package pickup
- Cafeteria
- Day care
- Dry cleaning pickup
- On-site car detailing
- TTA tickets and pass sales

The sales of bus tickets or passes at your worksite could be considered an added bonus to those employees who would take advantage of it.

In case you consider selling these at your worksite, here's the process:

- Send a letter or e-mail to George Waller, Bus Revenue Clerk, Triangle Transit Authority, PO Box 13787, Research Triangle Park, NC 27709; e-mail – gwaller@rideTTA.org; phone # 919-485-7450
- TTA will provide an initial supply of tickets and/or passes
- On the 21st of each month an e-mail should be sent to George stating the quantity of tickets/passes that were sold and the required quantity needed for next month.
- The unsold passes are to be returned to TTA. TTA will invoice for the items sold and send the invoice, tickets and/or passes for next month via U.S. mail or hold at the TTA bus terminal for pick-up.

The monthly cut off and reporting of ticket/pass sales must be the 20th of each month. The next month passes must be mailed in time to be received prior to the first of the next month and the invoice containing the ticket and pass sales for the current month will be mailed with the quantity of tickets and passes needed for the next month.

If you have questions, contact George Waller, Bus Revenue Clerk, Triangle Transit Authority, PO Box 13787, Research Triangle Park, NC 27709; e-mail – gwaller@rideTTA.org; phone 919-485-7450.